

Present: Supervisor S. Reiter; Councilmen A. Bax, M. Marra, and R. Winkley; Dep. Sup. G. Catlin; Eng. R. Smith; Atty. M. Dowd; WPCC Admin. J. Ritter; Police Chief C. Salada, Bldg. Insp. T. Masters; Finance Director M. Johnson; Town Clerk C. Brandon and Dep. Clerk C. Schroeder

Excused: Councilman E. Palmer

The Supervisor opened the Worksession at 9:00 am. He asked for approval of the agenda.

AGENDA:

Additions:

Reiter: Executive Session re Potential Litigation re proposed Wolfgang Subdivision.

Winkley: Executive Session re Personnel Issue (Carol Brandon)

Marra: Tree Removal

**Bax MOVED the agenda, as amended. Seconded by Marra and carried 4-0.**

RECREATION DEPARTMENT: Reiter said the Recreation was supposed to provide some information for Greenway funding for improvements to various Town parks.

Johnson said he would try and get in contact with the Director.

LIGHTING BIDS – Town Hall: Masters said this relates to the two parking lot lights east of the Flag pole. The lights have been out for over 5 years. The wire underneath the parking lot is broken. Masters said they are in the process of putting LED lights throughout the whole parking lot. With that grant, they will not fix a pole. They will only re-lamp a pole. They will have to get the two lamps fixed before proceeding with the LED lighting project. They asked for three quotes and received only two.

The low bid was from Current Electric in the amount of \$6,250 (incl. parts and labor) to:  
Re-feed the 2 lights not working

Cut blacktop and install rigid pipe used in driveway

Cover driveway with stone (patching to be done with Town)

Re-wire light pole that has extension cord with THHN wire

The second bid was from MM Electric in the amount of \$9,975.00.

**Bax MOVED to accept the low bid of \$6,250.00 from Current Electric, Seconded by Marra and carried 4-0.**

SEALCOATING BIDS – Town Hall & Senior Center: The Town Clerk, Carol Brandon said she received bids for seal coating and striping both the Town Hall and Senior Center parking lots from Royal Seal Coating, R & M Sealing and Bedford Blacktop.

Brandon said the plan would be to sealcoat the Senior Center first and add an additional seven handicap parking spaces there and then sealcoat and stripe the Town Hall parking lot after the lighting work is completed. She said the Building Inspector had concerns because there was such a discrepancy between the proposals and wanted to make sure the Attorney reviewed the proposals and that the appropriate insurances, compensation, etc. are in place.

The apparent low bidder, she said is Royal Seal Coating in the amount of \$3,975 for the Town Hall and \$4,145 for the Senior Center project.

**Marra MOVED to accept the low bid from Royal Seal Coating with the caveat of proof of required insurance and certificate that prevailing wage is being paid. Seconded by Bax and carried 4-0.**

REVISION TO TOWN CODE BOOK: The Building Inspector said the Town, over the few years revised the Zoning Code and Town Map. The Clerk's office has sent all necessary paperwork to General Code for updating the Code Book. General Code has since sent the Town a notice that there is some legislation in the Code that could be identified as possibly obsolete and would the Town consider repealing the designated chapters, as specified in Administrative Review.

After addressing the matter with Atty. Davis and the Town Clerk, Masters said it was suggested to remove Chapters 7, Discarded Refrigerators; 23, Unsafe Buildings; and 29, Zoning Enforcement from the Town Code and move Chapter 6, Building Permits to Chapter 30-6. Also, it was suggested updating Chapters 8B, Electrical Code; 9A, Fire Prevention; 10, Flammable Materials; 15, Investigatory and Subpoena power; 19, Local Law Adoption; 19B, Open Public Meetings; 20, Recreation; and 21C, Specifications for Public Improvements.

**Winkley MOVED to schedule a Public Hearing on August 26 at 5:30 p.m. to remove Chapters 7, 23 & 29 from the Town Code and move Chapter 6 to Chapter 30-6. Seconded by Bax and carried 5-0.**

WPCC: Catlin said he and WPCC Ch. Operator, Jeff Ritter have discussed funding for the purchase of a Mini Excavator. Catlin is asking approval to go ahead to obtain quotes for this purchase.

**Bax MOVED for approval, Seconded by Marra and carried 4-0.**

TREE REMOVAL: Marra said the Town has been removing trees in the vicinity of Curtis court. According to Mr. Caverly, there are two trees on Town property that are extremely large that would require larger equipment than what the Town has. They would have to rent the equipment and he is unsure how safe it would be.

Marra said this is a public safety issue and recommended the Town go out to bid for tree removal.

**Winkley MOVED to obtain written proposals for tree removal service on Curtis Court, Seconded by Bax and carried 4-0.**

**Winkley MOVED to enter into Executive Session re Potential Litigation and Personnel, Seconded by Bax and carried 4-0. Time: 8:50 a.m.**

EXECUTIVE SESSION:

Present: Reiter, Bax, Marra, Winkley, Catlin, Dowd, \*Brandon, \*\*Salada

Issues Discussed:

\*1. Police Personnel

\*\* 2. Police Issue

3. Riverwalk / Proposed Wolfgang Subd.

4. Recreation

**Marra MOVED to exit executive session and re-convene Worksession. Seconded by Winkley and carried 4-0.** Time 9:45 a.m. Minutes taken by Michael Dowd, Town Counsel.

Action Taken:

1. Authorize hiring Special Counsel regarding police issues. Carried 4-0.
2. Accept Resolution to submit to the Niagara River Greenway Commission a proposal for recommendation of the Town of Lewiston's grant funding request for park improvements at Pletcher Road Park, Colonial Village Park and Sanborn Park. Carried 4-0.
3. Authorize Memorandum of Understanding (MOU) between Riverwalk owners and Jerauld Wolfgang regarding WPCC drainage to provide necessary easements and right of ways. Carried 3-0. (Bax excused at this time.)

Lastly, Winkley MOVED to transfer \$100,000 from DB 5512.0400 to DB 5110.0400 to be used for repair work on Town roads. Seconded by Marra and carried 3-0.

Winkley MOVED to adjourn, Seconded by Marra and carried 3-0. Time: 10:00 a.m.

Transcribed and  
Respectfully submitted by:

Carole N. Schroeder  
Deputy Town Clerk