

PRESENT: Supervisor Dennis Brochey; Councilmembers Bax, Marra, Palmer and Winkley; WWTP Chief Oper. Ritter; Building Inspector Masters, Highway Superintendent Janese; Police Chief Salada; Finance Officer Johnson; 2 Press; 13 Residents and Clerk Donna Garfinkel

Supervisor Brochey opened the meeting followed with the Pledge of Allegiance and a moment of silent reflection.

Bax requested to amend the agenda to include paying Post Audits.

Bax MOVED to approve the Post Audit payments of: Key Bank - \$5,063.93 and Home Depot - \$2,157.10, Seconded by Marra and Carried 5 – 0.

2014 REGULAR MEETING & WORK SESSION/AUDIT SCHEDULES:

Bax MOVED to approve the following Regular Meeting & Work Session meeting schedule: RTBM – 1/27; 2/24; 3/24; 4/28, 5/29; 6/23; 7/28; 8/25; 9/22; 10/27; 11/24; with December Final Audit meeting to be determined, Work Sessions – 2/10; 3/10; 4/14; 5/12; with June, July and August meetings to be held as needed, 9/8; 10/16; 11/10 12/8, Seconded by Marra and Carried 5 – 0.

2014 MEETING TIME / AGENDA SUBMISSION DEADLINE:

Palmer MOVED that all meetings be scheduled for 6:30 pm, and agenda items be received in the Town Clerk's Office by the Wednesday prior to the meeting, Seconded by Bax and Carried 5 – 0.

2014 HOLIDAY SCHEDULE:

Bax MOVED to approve the following Holiday Schedule: 1/1 – New Year's Day; 1/20 – Martin Lutheran King, Jr. Day; 2/17 – Presidents' Day; 4/18 – Good Friday; 5/26 – Memorial Day; 7/4 – Independence Day; 9/1 – Labor Day; 10/13 – Columbus Day; 11/11 – Veterans Day; 11/27 & 28 – Thanksgiving; 12/24 & 25 – Christmas, Seconded by Marra and Carried 5 – 0.

2014 PAY SCHEDULE:

Marra MOVED to adopt the 2014 Salary Schedule as presented, Seconded by Palmer

It has been brought to Bax's attention that Deputy Highway Superintendent Kevin Payne's stipend had been taken-away. Bax requests the Board consider re-instating it.

Janese does not believe it was ever taken away. It was just not paid. Janese assumed with Payne being reappointed the stipend will remain at the same level it was when it was first approved by the Board.

Supervisor will have payroll clerk look into this. Board to address at January 27th meeting.

Carried 5 – 0.

2014 IRS MILEAGE RATE:

Bax MOVED to approve the 2014 Mileage Rate as 56¢, Seconded Marra and Carried 5 – 0.

2014 FEE FOR NON-CERTIFIED COPIES:

Palmer MOVED to approve the 2014 fee for non-certified copies at 25¢/page, Seconded by Bax and Carried 5 – 0.

CELL PHONE STIPEND:

Bax MOVED the following stipend for the Assessor, Code Enforcement Officer, Deputy Dog Control, Fire Inspectors (3), and Town Clerk be set at \$25/month and Building Inspector, Highway Superintendent and Town Supervisor to be set at \$80/month, Seconded by Marra and Carried 5 – 0.

OFFICIAL TOWN NEWSPAPER:

Bax MOVED to designate the Niagara Gazette as the Official Town Newspaper, Seconded by Marra and Carried 5 – 0.

OFFICIAL TOWN DEPOSITORIES:

Bax MOVED to appoint Key Bank, M & T, and First Niagara as the Official Town Depositories, Seconded by Palmer and Carried 5 – 0.

TOWN PHYSICIAN:

Winkley MOVED to appoint Dr. Jeremy Ulatowski as the 2014 Town Physician, Seconded by Bax and Carried 5 – 0.

PROCUREMENT POLICY:

Palmer MOVED to approve the Town of Lewiston Guidelines for Procurements of Goods and Services as published through the General Municipal Law No. 103, Seconded by Marra and Carried 5 – 0.

INVESTMENT POLICY:

Bax MOVED to readopt the 2013 Investment Policy as required by the NYS Controller's Office for 2014, Seconded by Winkley and Carried 5 – 0.

ROBERTS RULES OF ORDER:

Bax MOVED to accept the Roberts Rules of Order for Town Board and all official Board meetings, Seconded by Marra and Carried 5 – 0.

APPOINTMENTS AND CONFIRMATIONS:

Assessor's Office

Palmer MOVED to continue with Town Assessor Linda Johnson and Assessor Information Clerk Molly Penale, Seconded by bax and Carried 5 – 0.

Town Attorney

Palmer MOVED to appoint Mark Davis as Town Attorney, and Brian Seaman as Assistant Town Attorney, Seconded by Bax and Carried 5 – 0.

Building / Zoning Office

Palmer MOVED to appoint Tim Masters as Building Inspector and SEQRA Compliance Officer; Sandy VanUden Clerk/Typist and Chris McAuliffe Ordinance Enforcement Officer, Seconded by Bax and Carried 5 – 0.

Engineering Services

Palmer MOVED to appoint CRA Engineering, Inc. with the provision to work-on possibility of an In-House part-time Engineer within the Building Office, Seconded by Marra and Carried 5 – 0.

Palmer MOVED to appoint John Sharpe as In-house Engineering Services Clerk, Seconded by Marra and Carried 5 – 0.

Fire/Hazman Dept

Bax MOVED to appoint Patrick Martin and Donald Cosentino Part-time Fire Inspectors and Kathy Kifer as Typist/PT, Seconded by Marra and Carried 5 – 0.

Bax MOVED to table the appointment of the Fire Prevention Chairman, Seconded by Palmer and Carried 5 – 0.

Highway Department

Bax MOVED to appoint Kevin Payne Deputy Highway Sup. and Barb Travis Typist/PT, and MEO's and Laborers per the 2014 Salary Schedule, Seconded by Marra and Carried 5 – 0.

Town Historian

Palmer MOVED to appoint Robert Martinez Town Historian, Seconded by Marra and Carried 5 – 0.

Justice Court Office

Winkley MOVED to confirm Justice Court Clerks Maria Sicurella, Mary Gee and Patty Yacus, and Town Prosecutor George Adamson, Seconded by Marra and Carried 5 – 0.

Parks

Marra MOVED to appoint Michael Dashineau Superintendent of Parks, Seconded by Winkley and Carried 5 – 0.

Police

Palmer MOVED to appoint Christopher Salada – Police Chief; Lisa Rizzo – Typist, and Sergeant, Officers and Constables per 2014 Salary Schedule, Seconded by Marra and Carried 5 – 0.

Receiver of Taxes

Bax MOVED to confirm Darlene Norwich and Rosalie Kilmer as Deputy Receivers of Taxes and Assessments, Seconded by Marra and Carried 5 – 0.

Recreation

Marra MOVED to appoint Michael Dashineau Recreation Director and Cheryl Nowocien Typist P/T, Seconded by Bax and Carried 5 – 0.

Registrar, Records Access Officer, RMO & Recycling Officer

Palmer MOVED to appoint Donna Garfinkel Registrar, Records Access Officer, RMO & Recycling Officer, Seconded by Marra and Carried 5 – 0.

Senior Services

Bax MOVED to appoint Janette Collesano Senior Services Director, Seconded by Palmer and Carried 5 – 0

Bax MOVED Catherine Burnett and Carol Jacobs as Service Aides P/T; Gerald Burnett, Arthur Fitzpatrick and Don Butkuss Van Drivers P/T; Don Clark Laborer and Susan Letourneau Sr. Citizens Leader P/T, Seconded by Marra and Carried 5 – 0.

Supervisor's Office

Brochey MOVED to confirm Katelyn Allan Jr. Accountant, Seconded by Palmer and Carried 5 – 0.

Brochey MOVED to confirm Paul Kloosterman, CPA as Budget Officer contingent on further discussion, till the end of month, Barbara Cich be Confidential Secretary/Sr. Typist and Risk Manager and Sean Edwards Deputy Supervisor, Brown & Company Town Auditor, and Bernie Rotella Town Grant Writer, Seconded by Marra and Carried 5 – 0.

Town Clerk's Office

Bax MOVED to confirm Carole Schroeder, First Deputy Town Clerk & Deputy Registrar; Barbara Joseph, Deputy Town Clerk; David Sherriff, Dog Control Officer and Jennifer Rossman Laborer & Deputy Dog Control Officer, Seconded by Marra and Carried 5 – 0.

Water Personnel

Palmer MOVED to appoint Supervisor Brochey Water Administrator and Water Dept. employees pursuant to 2014 Salary Schedule, Seconded by Bax and Carried 5 – 0.

WPCC

Palmer MOVED to appoint Jeff Ritter Chief Operator and WPCC employees SSI, Outside Sewer SS2 & SS3 employees pursuant to 2014 Salary Schedule, Seconded by Bax and Carried 5 – 0.

INTERNAL CLAIMS AUDITOR

Marra MOVED to appoint Michael Johnson Internal Claims Auditor pursuant to 2014 Budget, Seconded by Bax and Carried 5 – 0.

APPOINTMENTS

Board Liaisons

Palmer MOVED the following Town Board Liaisons: Building Inspector – Marra; Cable Commission – Palmer; CWM Siting Advisory Committee – Bax; Engineer – Bax; Environmental Commission – Bax; Fire Bureau – Winkley; Haz-Mat – Winkley; Highway/Drainage – Bax; Historic Preservation – Brochey; Lewiston Council on the Arts

– Marra; Library – Marra; Lighting Advisory Board – Palmer; Lower Niagara River Region Chamber - Marra; Modern CAC – Bax; Parks & Recreation Advisory Committee – Marra; Personnel Committee – Palmer; Police Commission – Marra; Planning Board – Palmer; Recreation – Marra; Risk Manager – Palmer; Sanborn Business Professional Assoc. – Marra; Senior Citizens – Marra; Signage Committee – Winkley; Tower / Wind Energy Research Committee – Bax; Water –Brochey; WPCC – Bax; Zoning Board of Appeals – Bax, Seconded by Marra and Carried 5 – 0.

Stormwater Management Officer

Palmer MOVED to appoint Glenn Caverly Stormwater Management Officer, Seconded by Marra and Carried 5 – 0.

Minority Business Officer

Bax MOVED to appoint Donna Garfinkel Minority Business Officer, Seconded by Marra and Carried 5 – 0.

Women’s Business Officer

Bax MOVED to appoint Donna Garfinkel Women’s Business Officer, Seconded by Marra and Carried 5 – 0.

Electrical Inspectors

Palmer MOVED to appoint Atlantic Inland, Inc. Town Electrical Inspectors, Seconded by Bax and Carried 5 – 0.

Records Appeals Officer – FOIL

Bax MOVED to appoint Mark Davis Records Appeals Officer – FOIL, Seconded by Marra and Carried 5 – 0.

Town / Village Police Liaison

Winkley MOVED to appoint Supervisor Brochey, Village of Lewiston Mayor Collesano and Councilman Palmer as Town/Village Police Liaisons, Seconded by Bax and Carried 5 – 0.

Bingo Inspector

Palmer MOVED to appoint David Sherriff Bingo Inspector, Seconded by Marra and Carried 5 – 0.

APPOINTMENTS - BOARDS COMMISSIONS & COMMITTEES

Cable Commission: **Winkley MOVED to appoint the following: James Abbondanza, Edward DeVantier (Chairman), Anthony DiPasquale (Vice-Chairman), Karl Frankovitch, Vincent Laurendi and John Sharpe. Term to expire 12/2014, Seconded by Bax and Carried 5 – 0.**

CWM Siting Board CAC: **Palmer MOVED to appoint the following: Gary Catlin, Ronald Craft, Robert DiFrancesco (Chairman), Mark Gallo and James Mandell. Term to expire 12/2014, Seconded by Marra and Carried 5 – 0.**

Environmental Commission: **Palmer MOVED to appoint the following: Domonic Balassone and Zachary Collister. Terms to expire 12/2016, and appoint Jerald Wolfgang (Chairman) and James Allan (Vice-Chairman), Seconded by Bax and Carried 5 – 0.**

Marra MOVED to appoint Carole Schroeder Clerk to the Environmental Commission, Seconded by Bax and Carried 5 – 0.

Board of Ethics: **Palmer MOVED to appoint the following: Susan Casper, Suzanne DiFlorio-Olds (Chairman), Robert DiFrancesco, Earl Zortman, Edward Ceccato. Term to expire 12/2014 and Attorney Seaman as Ex-Officio, Seconded by Marra and Carried 5 – 0.**

Historic Preservation: **Palmer MOVED to appoint the following: Zachary Collister. Term to expire 12/2017 and Martinez as Ex-Officio, Seconded by Bax and Carried 5 – 0.**

Palmer MOVED to table the appointment of the vacancies in the Historic Preservation Commission, Seconded by Bax and Carried 5 – 0.

Library Board of Trustees: Palmer MOVED to appoint the following: William Leggiro Jr. and Peggy Salada. Term to expire 12/2018, Seconded by Marra and Carried 5 – 0.

Lighting Advisory Board: Palmer MOVED to appoint the following: John Barber (Chairman), Suzanne DiFlorio-Olds, Debbie Korpinski, Daniel Vitch and Jeffrey Williams. Terms to expire 12/2014 and Kevin Payne as Ex-Officio, Seconded Marra and Carrie 5 – 0.

Modern CAC: Palmer MOVED to appoint the following: Gary Catlin, Dawn Timm (Chairman) and Waters. Terms to expire 12/2014, Seconded by Bax and Carried 5 – 0.

Parks & Recreation Advisory Committee: Palmer MOVED to appoint Scott Meogrossi. Term to expire 12/20 and Michael Dashineau Ex-Officio, Seconded by Bax and Carried 5 – 0.

Personnel Committee: Palmer MOVED to appoint Barbara Cich and Donna Garfinkel to the Personnel Committee. Term to expire 12/2014, Seconded by Marra and Carried 5 – 0.

Planning Board: Palmer MOVED to appoint Ronald Craft to the Planning Board. Term to expire 12/2020, Seconded by Marra and Carried 5 – 0.

Palmer MOVED to appoint Robert Martinez Chairman of the Planning Board, Seconded by Marra and Carried 5 – 0.

Senior Advisory Board: Palmer MOVED to appoint the following: Chuck Stojak and Harry Lehman. Terms to expire 12/2016 and Jerald Wolfgang term to expire 12/2015 and Janette Collesano as Ex-Officio, Seconded by Marra and Carried 5 – 0.

Signage Committee: Palmer MOVED to appoint the following: Douglas Burnett, Robert DiFrancesco (Chairman), William Taczak and Gary Wasko. Term to expire 12/2014, Seconded by Marra and Carried 5 – 0.

Tower/Wind Energy Committee: Palmer MOVED to appoint the following: Karl Frankovitch (Chairman), Ernest Krell, Charlene McDonald, Wayne Rivers and Terry Vargo. Term to expire 12/2014, Seconded by Marra and Carried 5 – 0.

Zoning Board of Appeals: Palmer MOVED to appoint Domonic Balassone to fill the vacancy. Term to expire 12/2018, Conrad (Chairman) and Sarro (Vice-Chairman), Seconded by Marra and Carried 5 – 0.

WORKSESSION

Association of Towns

Bax MOVED to authorize payment of Membership Dues in the amount of \$1,500 to the Association of Towns, Seconded by Palmer and Carried 5 – 0.

Approval of Attendance at 2014 Training and Annual Meeting - February 16 – 19, 2014.

Palmer said anyone interested in attending the meeting should contact the Clerk.

Bax MOVED to Set-Per Diem Food Allowance at \$350, Seconded by Marra and Carried 5 – 0.

Bax MOVED to adjourn, Seconded by Marra and Carried 5 – 0. (7:10 pm)

Respectfully Transcribed and Submitted by:

Donna Garfinkel
Acting Town Clerk